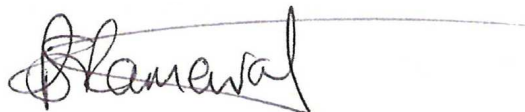


Despatched: 23.09.13

I hereby summon you to attend the meeting of the Sevenoaks District Council to be held in the Council Chamber, Council Offices, Argyle Road, Sevenoaks commencing at 7.00 pm on 01 October 2013 to transact the under-mentioned business.



Chief Executive

AGENDA

Apologies for absence

1. **To approve as a correct record the minutes of the meeting of the Council held on 14 May 2013** (Pages 1 - 12)
2. **To receive any declarations of interest not included in the register of interest from Members in respect of items of business included on the agenda for this meeting**
3. **Chairman's Announcements**
4. **To receive any petitions submitted by members of the public.**
5. **Matters considered by the Cabinet and/or other committees:**
 - a) **Review of Members' Allowances** (Pages 13 - 28)
 - b) **Review of Members' Expenses** (Pages 29 - 44)
 - c) **Appointment of Electoral Registration Officer and Returning Officer for District and Parish Council Elections** (Pages 45 - 48)
 - d) **Change in Scrutiny Committee Terms of Reference** (Pages 49 - 58)
 - e) **Sevenoaks District Strategic Board** (Pages 59 - 72)

- f) **Surveillance Policy - Report of the Chief Surveillance Commissioner** (Pages 73 - 102)
6. **To consider the following reports from the Chief Executive or other Chief Officers on matters requiring the attention of Council:**
- a) **Amendments to the Council's Constitution: Part 13 - Officer Responsibilities and Delegations** (Pages 103 - 130)
- b) **Agreement and Signing of Minutes of Past Committees** (Pages 131 - 160)
7. **To consider any questions by Members under paragraph 19.3 of Part 2 (The Council and District Council Members) of the Constitution, notice of which have been duly given.**
8. **To receive any questions from members of the public under paragraph 17 of Part 2 (The Council and District Council Members) of the Constitution.**
9. **To receive the report of the Leader of the Council on the work of the Cabinet since the last Council meeting.** (Pages 161 - 162)

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Contact Officer named on a report prior to the day of the meeting.

Should you require a copy of this agenda or any of the reports listed on it in another format please do not hesitate to contact the Democratic Services Team as set out below.

For any other queries concerning this agenda or the meeting please contact:

The Democratic Services Team (01732 227241)